

## Registration for exams Winter semester 2019/2020

**in the 1<sup>st</sup> examination period**

Registration/withdrawal period for the 1<sup>st</sup> examination period  
(written exams, assignments, presentations and the like):

**in the 2<sup>nd</sup> examination period**

Registration/withdrawal period for the 2<sup>nd</sup> examination period:

**Feb 3 – Feb 15, 2020**

Dec 23, 2019 – Jan 19, 2020

**Mar 23 – Apr 4, 2020**

Feb 10 – Mar 8, 2020

An online registration is/was not possible for the following reason:		
<input type="checkbox"/> exam in "further studies" or elective subject	<input type="checkbox"/> 3rd Repetition test after approval	<input type="checkbox"/> other reasons (reasons see back)

**Important Note for "ERASMUS-Incomings":**  
An application is only admissible for examinations that are specified in the examination regulations or the supplementary subject catalogue. If you have a different agreement, ask your Erasmus representative how you can register and obtain proof later.

Registration number	
Surname, first name	
Telephone number	
email	stu_____@mail.uni-kiel.de

**I hereby request binding registration for the following examination(s):**

Module code/name			
Name of the course			
Type of exam		<input type="checkbox"/> 1 <sup>st</sup> examination period	<input type="checkbox"/> 2 <sup>nd</sup> examination period
Examiner			
<input type="checkbox"/> in the subject	<input type="checkbox"/> in the profile	<input type="checkbox"/> as „further study“/elective subject	

Module code/name			
Name of the course			
Type of exam		<input type="checkbox"/> 1 <sup>st</sup> examination period	<input type="checkbox"/> 2 <sup>nd</sup> examination period
Examiner			
<input type="checkbox"/> in the subject	<input type="checkbox"/> in the profile	<input type="checkbox"/> as „further study“/elective subject	

Module code/name			
Name of the course			
Type of exam		<input type="checkbox"/> 1 <sup>st</sup> examination period	<input type="checkbox"/> 2 <sup>nd</sup> examination period
Examiner			
<input type="checkbox"/> in the subject	<input type="checkbox"/> in the profile	<input type="checkbox"/> as „further study“/elective subject	

Other reasons:

I am aware that

1. I can cancel my registrations for examinations online **during the periods for registration and cancellation and by the additional cancellation deadlines for written examinations** (see examination schedule).
2. in accordance with § 11 (1) Examination Procedure Regulations, passed examinations (they also include examinations from recognised modules) must not be repeated.
3. I can only withdraw from examinations **after these deadlines with a valid reason** (such as illness). Withdrawals must be submitted immediately. Unexcused absence will be counted as a failed attempt.
4. during the **period confirming authorisation**, I am obliged to use the CAU Portal online tool for students to check whether I am authorised to take the examinations that I have registered for and that I must produce and file a **printout** of this information (see examination schedule). (Contact the responsible Examination Office immediately in case of disagreements!)
5. I am obliged to review the **results** of my examinations using the CAU Portal during the week when they are published (see examination schedule), and that I can object to results up to one month after the end of this week. If I do not object, the results are definitive.
6. I can only submit an application for a third resit attempt (see examination joker card) within one month after the end of the review period of the results of the respective examination period.
7. I may not sit Master's examinations if I am or was provisionally registered for the Master's this semester but am or was unable to meet the **proof of authorisation deadline** for the Bachelor's degree on 10 June in a summer semester / 10 December in a winter semester and therefore registration for these examinations is unnecessary.

**Declaration pursuant to Section 9 (6) of the Examination Procedure Regulations:**

I hereby declare that I have not lost my examination entitlement and am not currently in an examination procedure for the same or a similar degree programme at another institution of higher education.

**Declaration of consent to participate in examinations during the statutory maternity periods in accordance with Section 3 of the MuSchG (Mutterschutzgesetz):**

I hereby declare that, insofar as the statutory protection periods according to Section 3 of the MuSchG are applicable to me, I specifically request to take part in the examination, although it takes place during the statutory maternity period and although I am not obliged to do so during the statutory maternity period, and I may therefore at any time prior to the start of the examination revoke this consent without consequences.

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Date, student's signature