

International Center - Information on how to apply to study at Kiel University

Dear Applicant,

Thank you for your interest in studying at the CAU in Kiel. In the following chapters you will find the most important information on how to apply:

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1 Subjects

1.1 Bachelor's, Master's, Doctorate or German language course – What does CAU offer?

The CAU offers a wide range of different courses of study. An overview of all subjects for bachelor's and master's degree programs at CAU can be found at:

<https://www.international.uni-kiel.de/en/application-admission/application-admission/files/table-of-courses-bachelor.pdf>

<https://www.international.uni-kiel.de/en/application-admission/application-admission/files/table-of-courses-master.pdf>

Please note: If you have questions regarding subject content, please contact the advisors of the respective study programmes. You can find an overview of the contact details at:

<http://www.studium.uni-kiel.de/de/kontakt-beratung/studienfachberatung/glossar>

Information about the Doctorate:

The topic for a doctoral thesis needs to be discussed with the respective supervisor. There is therefore no overview of subjects for a doctorate. More information on how to apply for a doctorate can be found in **section 4**.

Information regarding German language courses:

The German course is an offer for prospective students who do not yet have sufficient proof of language skills (see point 2.2) for a course of study. More information about the course offerings can be found in **section 5**.

Didn't find your subject of choice?

Search for all the subjects offered at universities throughout Germany at:

<https://www.deutschland.de/en/studying-in-germany>

2 Application for a [Bachelor's Degree Program](#)

Note: All bachelor's degree programs are taught exclusively in German. Therefore, you need a language certificate in order to apply (see point 2.2). If you do not yet have sufficient proof of German language competence, you are welcome to read about the German courses offered in section 5.

2.1 Where can I apply?

As a rule, applications are **not made directly to the CAU**, but via so-called pre-examination offices (**Hochschulstart** or **UNI-ASSIST**), which pre-check all application documents of **applicants with foreign certificates** and then forward them to the CAU. Which office you should apply to depends partly on your country of origin and partly on the subject you wish to study:

- For applicants from the EU EEA countries as well as German citizens with foreign certificates:
 - Application via www.hochschulstart.de for: **medicine, dentistry and pharmacy**
- For applicants from non-EU, non-EEA countries with a foreign university entrance qualification:
 - Application via www.uni-assist.de for: **medicine, dentistry, pharmacy and all other bachelor's subjects**

Exception!

Excluded from application to UNI-ASSIST are:

- **Exchange students from partner universities** regardless of their citizenship (more Information at: <https://www.international.uni-kiel.de/de/bewerbung-und-zulassung/zulassung/austauschstudierende>)
- **Students already enrolled at the CAU** who want to change their subject of study (more Information at: <https://www.international.uni-kiel.de/de/bewerbung-und-zulassung/studierendenangelegenheiten>)

- How to send your application to UNI-ASSIST:
 - Fill out the online application and send it online

2.2. What is the deadline for sending in the application?

- Application deadline for uni assist:
 - **For the summer semester** the application must reach uni assist by **January 15th**
 - **For the winter semester** the application must reach uni assist by **July 15th**
- Application deadlines for **Hochschulstart:**
 - **Application for the winter semester:** The application must reach hochschulstart by **May 31st. All applications received after this date cannot be considered!**

Exception! If you got your university entrance qualification after January 16th of the year you are applying, the application can still be submitted until July 15th.

- **For the summer semester:** The application must reach hochschulstart by **January 15th. All applications received after this date cannot be considered!**

Please note that applications received after the above-mentioned dates cannot be processed.

2.3 How much will my application cost?

UNI-ASSIST charges the following amounts for checking the documents:

- **75 Euro for the first application**
- **30 Euro for every further request (also at the CAU)**
- **For transfers from abroad:** Please pay the bank transfer fees in addition

As soon as the payment arrives at Uni-ASSIST, you will receive an e-mail confirmation that your application has been received and then processing will begin.

Please note: Your application will only be processed by Uni-ASSIST after the fees have been paid. UNI-ASSIST is not liable for transmission problems or errors. If your information is incorrect or Uni-ASSIST does not receive the amount for other reasons, we cannot process your application. You can find information on common payment methods at: <https://www.uni-assist.de/bewerben/kosten-zahlen/zahlungsoptionen/> .

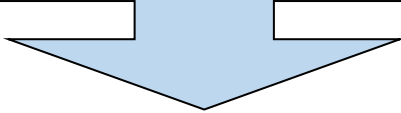
2.4 What documents do I need?

Before preparing your documents, it is important to determine whether you want to apply for the first semester or a later semester.

Please also note that right now it is enough to send **digital copies** of all documents.

2.4.1 My application documents for the first semester

| |
|--|
| 1. Curriculum vitae in tabular form of your educational background |
| 2. Copy of your passport – Please make a copy of the photo page of your passport (with your name and photo) |
| 3. Payment receipt for the UNI-ASSIST application fee |
| <p>For the following documents, please submit online:</p> <ul style="list-style-type: none"> • copies of all originals in the original language and • copies of the translations (German and English are accepted; translations must be done by certified interpreters (more information at: http://www.justiz-dolmetscher.de/) |



4. **School-leaving certificate** entitling the holder to study at university in his/her home country, with a list of subjects and grades
5. **Proof of the German proficiency.** The following proofs are accepted:
 - "German Language Diploma of the Conference of Ministers of Education and Cultural Affairs" DSDII
 - Proof of passing the DSH-2 test
 - "DAF Test " with a grade of at least "4" in all areas
 - telc German C1 University
 - University entrance qualification of a German-speaking school
 - Certificate of successful completion of the assessment / final examination at a *Studienkolleg* in Germany
6. **(If available)** University entrance examination entitling the holder to study at university, with list of subjects and grades
7. **University certificates** (e.g. your Bachelor's or Master's degree) including the corresponding list of subjects with individual grades
8. Certificate of the passed assessment test of a German Studienkolleg including an overview of grades, if available.

Please note! Please do not hand in any original documents because all submitted documents will later be discarded! Information about foreign certificate validation for university admission can be found at the following internet address: <http://anabin.kmk.org/> . Please note that this information does not in any way indicate any right to admission.

Only for applicants from the Peoples' Republic of China and Vietnam:

Your application will only be considered if you submit an original certificate (not a copy) from the APS (*Akademische Prüfstelle* - Academic Evaluation Centre). If you receive admission, you must submit your visa application to the APS and do not need to appear there in person. You should send your application for review and also the visa application to the responsible Academic Evaluation Centre.

2.4.2 My application documents for a later semester

When changing universities within Germany for the same subject

When choosing which semester, please always use your level of performance as a guideline. It is also possible to apply for the next consecutive semester (within the standard period of study). In any case, you will be enrolled in the semester corresponding to your course of study.

1. Alle documents listed in 2.4.1

2. Certificate of matriculation in the **original** or as a **copy**, from which the following can be derived:

- the course of study and degree
- the number of semesters studied
- whether and since when you have been/are fully or provisionally enrolled

3. (Single) Copies of proof of performance (e.g. certificates of successful participation in compulsory courses, intermediate diploma / intermediate examination certificates)

Please note: Proof of performance that you receive after the application deadline can be submitted until March 1 for the summer semester and until September 1 for the winter semester.

in case of a change of degree program or if achievements acquired abroad are recognised

If you would like to apply for a higher semester for a course of study for which you are not/have not yet been definitively enrolled in Germany, please enclose the following documents with your application:

1. All documents listed in 2.4.1

2. Certificate of matriculation in the original or as a **copy**, from which the following can be derived:

- the course of study and degree
- the number of semesters studied

3. An **original** or a **copy** of a **certificate of transferable credits**, stating the semester in which the study program applied for can be continued:

- The prerequisite is that creditable academic achievements and study periods can be determined.
- Please submit the certificates of achievement to the relevant examination office. Please refer to the following website for office hours and addresses:

<http://www.uni-kiel.de/140/c/prastudord.shtml>

2.5 What should I do if my certificate does not correspond to the German Abitur?

You can acquire a university entrance qualification by passing an assessment test at a Studienkolleg in Germany. The CAU does not have a Studienkolleg! An overview of Studienkollegs in Germany can be found at: www.studienkollegs.de .

2.6 Who can I contact?

If you have any further questions, please feel free to contact our staff by e-mail, telephone or during our office hours.

Please note: We ask you to read the application information carefully and to avoid asking questions by e-mail or telephone which can be answered with the help of this information. In this way, you will contribute to the rapid response of our staff to important, individual questions.

E-mail contact: 123-hiwi@uv.uni-kiel.de

Contact by e-mail : **Katja Scholz** kscholz@uv.uni-kiel.de

Unfortunately, we are currently unable to offer personal consultation hours.

3 Application for a Master's Degree Program

3.1 Which subject is right for me?

In addition to its German language master's programs (see link on page 2), Kiel University also offers the following subjects in English:

Special courses of study

| Course of study | Link |
|---|---|
| European Master of Applied Ecology | http://www.master-emaec.org/ |
| M.Sc. AgriGenomics | http://www.agrigenomics.de/en |
| M.Sc. Biological Oceanography | http://www.geomar.de/studieren/msc-biological-oceanography/ |
| M.Sc. Climate Physics | http://www.geomar.de/studieren/msc-climate-physics/ |
| M.Sc. Electrical Engineering and Information Technology | https://www.tf.uni-kiel.de/etit/institut/de/studium/internationale-masterstudiengaenge |
| M.Sc. Dairy Science | http://www.agrar.uni-kiel.de/de/studium/studieninteressierte-schueler/studiengaenge/dairy-science |
| M.Sc. Environmental Management | http://www.sustainability.uni-kiel.de/en/taught-masters |
| M.Sc. Marine Geosciences | http://www.ifg.uni-kiel.de/1146.html |
| M.Sc. Materials Science and Engineering | http://www.kielmat.com/3.html |
| M.Sc. Sustainability, Society and the Environment | http://www.sustainability.uni-kiel.de/en/taught-masters/master-of-science-sustainability-society-and-the-environment-1 |
| M. Sc. Medical Life Science | http://www.medlife.uni-kiel.de/ |
| LLM.-Programme | https://llm-guide.com/schools/europe/germany/university-of-kiel-christian-albrechts-universitat-zu-kiel/programs |

Economic master programs held in English

| Course of study | Link |
|---|---|
| Economics | http://www.wiso.uni-kiel.de/de/studium/master/economics |
| Quantitative Economics | http://www.wiso.uni-kiel.de/de/studium/master/quantitative-economics |
| Quantitative Finance | http://www.wiso.uni-kiel.de/de/studium/master/quantitative-finance |
| Environmental and Resource Economics | http://www.wiso.uni-kiel.de/de/studium/master/msc-environmental-and-resource-economics |
| Mathematical Finance | http://www.math.uni-kiel.de/de/studium_und_lehre/studiengaenge/master-finanzmathematik?set_language=de |
| Molecular Biology and Evolution (MAMBE) | http://www.biologie.uni-kiel.de/en/studying/mambe/ |

Please note!

1. Certain eligibility requirements (e.g. minimum grades, knowledge of foreign languages, practical activities, etc.) are required for master's programs. It is very important that you check whether you meet these before you apply.

- You can find an overview of the minimum grades under: <https://www.studium.uni-kiel.de/de/bewerbung-einschreibung/bewerbung/nc-auswahlgrenzen>
- Further requirements are listed in the study qualification statutes at <http://www.studservice.uni-kiel.de/sta/0-1-3.pdf>

2. Some master's programs are "2 subject master's programs". This means that for your application you must also choose two subjects from the category of 2 subject Master's programmes.

Example: Application for a 2 subject master with the subjects German and English

Admission can only be granted if you are qualified for both subjects. If you are not suitable for the second subject, you can be placed in the respective bachelor's program and make up missing modules.

3.2 Where can I apply?

Applications for a Master's degree can be submitted either via a so-called pre-examination office (**UNI-ASSIST**) or **via the CAU or the respective department of the subject selected**. Which office you apply to **depends on the subject you wish to study**:

- For all special study programmes (see point 3.1) the following applies: **Apply to the department** (the links to the pages of the respective departments can be found in the table "Special study programmes" under point 3.1).
- For all German-language Masters and for all English Business Masters (see point 3.1) the following applies: **Apply via www.uni-assist.de**

Exception!

Excluded from applying to **UNI-ASSIST** are

- **All special study programs** (see point 3.1)
- **Exchange students from partner universities** regardless of their nationality (more information at:

<https://www.international.uni-kiel.de/de/bewerbung-und-zulassung/zulassung/austauschstudierende>)

Students **already enrolled at CAU** who wish to **change their subject** (more information at: <https://www.international.uni-kiel.de/de/bewerbung-und-zulassung/studierendenangelegenheiten>)

- How to send your application to UNI-ASSIST:
 - **Currently, it is sufficient if you fill out the online application and submit it online.**

3.3 What is the deadline for sending in the application?

- Application deadline for uni assist:
 - **For the summer semester** the application must reach uni assist by **January 15th**
 - **For the winter semester** the application must reach uni assist by **July 15th**

Please note that applications received after the above-mentioned dates cannot be processed.

Please note: The application deadlines for the special study programs are set by the departments themselves. Please refer to the application deadlines for special degree programs on the websites of the relevant department (see point 3.1). Please also include your e-mail address in your application. This will enable us to contact you more quickly.

3.4 How much will my application cost?

Application for a **special study program at the department** is free of charge.

UNI-ASSIST charges the following amounts for checking the documents:

- **75 Euro for the first application**
- **30 Euro for every further request** (also applies to further applications to the CAU)
- **For transfers from abroad:** Please pay the bank transfer fees in addition

As soon as the money arrives at Uni-ASSIST, you will receive an e-mail confirmation that your application has been received and then processing will begin.

Please note: Your application will only be processed by Uni-ASSIST after the fees have been paid. UNI-ASSIST is not liable for transmission problems or errors. If your information is incorrect or Uni-ASSIST does not receive the amount for other reasons, we cannot process your application. You can find information on common payment methods at: <https://www.uni-assist.de/bewerben/kosten-zahlen/zahlungsoptionen/> .

3.5 Which documents do I need?

Please note that right now it is enough to send **digital copies** of all documents.

3.5.1 My documents for a German language master's degree program

1. **Curriculum vitae in tabular form** of your educational background
2. **Copy of your passport** – Please make a copy of the photo page of your passport (with your name and photo)
3. **Payment receipt** for the UNI-ASSIST application fee

For the following documents, please submit online:

- copies of all originals in the original language and
- copies of the translations (German and English are accepted; translations must be done by certified interpreters (more information at: <http://www.justiz-dolmetscher.de/>)

4. **School-leaving certificate** entitling the holder to study at university in his/her home country, with a list of subjects and grades
5. **Proof of the German proficiency.**The following proofs are accepted:
 - "German Language Diploma of the Conference of Ministers of Education and Cultural Affairs" DSDII
 - Proof of passing the DSH-2 test
 - "DAF Test " with a grade of at least "4" in all areas
 - telc German C1 University
 - University entrance qualification of a German-speaking school
 - Certificate of successful completion of the assessment / final examination at a *Studienkolleg* in Germany
6. **(If available)** University entrance examination entitling the holder to study at university, with list of subjects and grades
7. **University certificates** (e.g. your Bachelor's or Master's degree) including the corresponding list of subjects with individual grades


8. Certificate of the passed assessment test of a German Studienkolleg including an overview of grades, if available.
9. **Module manual** (description of your courses in the Bachelor).

Please note! Please do not hand in any original documents because all submitted documents will later be discarded! Information about foreign certificate validation for university admission can be found at the following internet address: <http://anabin.kmk.org/> . Please note that this information does not in any way indicate any right to admission.

3.5.2 My documents for an English language master's degree program

1. **Curriculum vitae in tabular form** of your educational background
2. **Copy of your passport** – Please make a copy of the photo page of your passport (with your name and photo)
3. **Payment receipt** for the UNI-ASSIST application fee

For the following documents (**copies do not have to be officially certified**), please submit:

- copies of all originals in the original language and
 - copies of the translations (German and English are accepted; translations must be done by certified interpreters (more information at: <http://www.justiz-dolmetscher.de/>)
- 
4. **School-leaving certificate** entitling the holder to study at university in his/her home country, with a list of subjects and grades
 5. **Proof of English language proficiency. A list of accepted documents can be retrieved from:** <http://www.studservice.uni-kiel.de/sta/0-1-3.pdf>.
 6. **(If available)** University entrance examination entitling the holder to study at university, with list of subjects and grades
 7. **University certificates** (e.g. your Bachelor's or Master's degree) including the corresponding list of subjects with individual grades

8. module manual (description of bachelor courses)
9. Certificate of the passed assessment test of a German Studienkolleg including an overview of grades, if available.

Please note! Please do not hand in any original documents because all submitted documents will later be discarded! Information about foreign certificate validation for university admission can be found at the following internet address: <http://anabin.kmk.org/> . Please note that this information does not in any way indicate any right to admission.

3.6 What should I do if my certificate does not correspond to the German Abitur?

You can acquire a university entrance qualification by passing an assessment test at a Studienkolleg in Germany. **The CAU does not have a Studienkolleg!** An overview of Studienkollegs in Germany can be found at: www.studienkollegs.de.

3.7 Who can I contact?

If you have any further questions, please feel free to contact our staff by e-mail or telephone

Please note: We ask you to read the application information carefully and to avoid asking questions by e-mail or telephone which can be answered with the help of this information. In this way, you will contribute to the rapid response of our staff to important, individual questions.

E-mail contact: 123-hiwi@uv.uni-kiel.de

- For all German language master's : **Katja Scholz** kschol@uv.uni-kiel.de
- For all English language master's: **Angelika Koslowski** akoslowski@uv.uni-kiel.de

Unfortunately, we are currently unable to offer personal consultation hours.

4 Application for Doctoral Studies

Step by step to your doctorate!

The application for a doctoral program differs in some points compared to applications for bachelor's, master's or German language course programs. For this reason, the following chapters contain step-by-step instructions to make your application easier.

4.1 Step 1: How do I find a suitable topic and a supervisor?

The doctoral program is based on independent research under the supervision of a professor.

Please note! You are **independently responsible** for finding a topic and a supervisor. The CAU does not offer lists with contact details of supervisors. We recommend that you first select a subject area and then find out about doctoral opportunities on the websites of the respective faculties at <https://www.uni-kiel.de/de/universitaet/einrichtungen-fakultaeten/fakultaeten-gemeinsame-einrichtungen/>.

Please also find out whether further qualifications are required by the respective faculty.

Please note that even if you fulfill all requirements you are not guaranteed a place in the doctoral program. The professors are not obliged to accept your application.

In the German Academic Exchange Service (DAAD) portal you will find further advertisements for doctoral positions in Germany: www.daad.de/deutschland/promotion/phd/de.

Doctoral studies can last from two to six years, depending on the subject area, research topic and previous education.

4.2 Step 2: What requirements do I need to fulfill?

First of all, it is important to find out which general requirements you have to meet in order to apply for a doctoral program. All applicants need:

- proof of a completed master's degree or a comparable degree

Please note! If you have a foreign university degree, you can generally study in Germany. However, your degree must be equivalent to a German university degree. Your documents will be checked in consultation with your supervisor.

4.3 Step 3: How do I proceed once I have found a supervisor?

You must first register with the Graduate Center as well as at the Dean's Office and be put on the list of doctoral candidates.

You can then decide whether you wish to be enrolled by the CAU or not. Enrollment is not obligatory for doctoral students. Nevertheless, by enrolling, you can take advantage of all the benefits of student status (e.g. discounted sports facilities, cafeteria facilities, statewide semester ticket, etc...).

If you would like to be enrolled as a student at the CAU, please send us the following documents:

- Application for enrollment
- Application to the doctoral program

You will find these documents on our website:

www.international.uni-kiel.de/en/application-admission/application-admission/doctoral-studies?set_language=en

- School leaving certificate
- University or college degree with subjects
- Overview of subjects with grades "Transcript of records"
- Curriculum vitae
- Copy of your passport (page with data and photo)

Please see 6.1 for the registration fees.

If you decide not to enroll, you do not need to do anything else at this point.

Scholarships and grants are offered by organizations such as the DAAD:

www.daad.de/deutschland/stipendium

An overview of funding opportunities for doctoral students and current research grants at Kiel University can be found on the Graduate Center website: https://www.graduiertenzentrum.uni-kiel.de/en/stipends?set_language=en

4.4 Step 4: Who do I contact if I still have questions?

If you have any further questions, please feel free to contact our staff by e-mail, telephone or during our office hours.

Please note!

- **Please note that we can only answer questions about the general application process. If you have any questions regarding your topic, please contact the respective faculty or your supervisor.**
- We also ask you to **read the application information carefully** and to **avoid questions which can be answered with the help of this information**. In this way, you will contribute to the prompt answering of important, individual questions by our employees.

E-mail contact: 123-hiwi@uv.uni-kiel.de

Contact by e-mail:

- **Katja Scholz** kscholz@uv.uni-kiel.de

Unfortunately, we are currently unable to offer personal consultation hours.

5 Application for a German language course

5.1 Is it worthwhile for me to apply for the German language course?

The German language course at the Center for Key Qualifications (ZfS)/ Department of German as a Foreign Language at CAU Kiel is suitable for all prospective students who do not yet have sufficient language skills (see points 2.4.1 and 3.5.1) to apply for a bachelor's or German-language master's program..

5.2 What requirements do I need to fulfill?

For admission to the German language course you need a **valid university entrance qualification**.

In addition you also need at least one of the following proofs:

- German B1 certificate from the Goethe Institute or the Volkshochschule with the grade "good" or "very good" or
- the DAF test with at least a "3" in all areas, or
- a passed DSH-1 test or
- a university degree in German studies or
- DTZ Deutschtest für Zuwanderer (German Test for Immigrants)

5.3 What courses are offered?

Language courses to prepare for studies in German language and to prepare for the DSH (Deutsche Sprachprüfung zum Hochschulzugang) are offered at two levels::

- Study preparation B2
- Study preparation C1.

Please note! The German as a Foreign Language Department (DaF) does not offer beginners' classes. The courses Basic Level A1/A2 and B1 are organized by the Volkshochschule Kiel, Muhliusstraße 29/31, 24103 Kiel (www.foerde-vhs.de).

5.4 Where can I apply?

Application for the German language courses can only be made via Uni-Assist, as for regular studies.

- This is how to send your application to UNI-ASSIST::
 - Currently it is sufficient if you fill out the online application and send it in online

5.5 What is the deadline for sending in the application?

- Application deadline for uni assist:
 - **For the summer semester** the application must reach uni assist by **January 31st**
 - **For the winter semester** the application must reach uni assist by **July 15th**


5.6 What documents do I need?

Please note that right now it is enough to send **digital copies** of all documents.

- **Curriculum vitae in tabular form** of your educational background
- **Copy of your passport** – Please make a copy of the photo page of your passport (with your name and photo)
- **Payment receipt** for the UNI-ASSIST application fee

For the following documents (**copies do not have to be officially certified**), please submit:

- copies of all originals in the original language and
- copies of the translations (German and English are accepted; translations must be done by certified interpreters (more information at: <http://www.justiz-dolmetscher.de/>)

- 
- **School-leaving certificate** entitling the holder to study at university in his/her home country, with a list of subjects and grades
 - **Proof of language proficiency**
 - a university degree in German studies or
 - a B1 German certificate from the Goethe Institute the grade "gut" or "sehr gut" or
 - "DAF Test " with a grade of at least "3" in all areas or
 - Proof of passing the DSH-1 test
 - DTZ Deutschtest für Zuwanderer (German Test for Immigrants)

- **(If available)** University entrance examination entitling the holder to study at university, with list of subjects and grades
- **University certificates** (e.g. your Bachelor's or Master's degree) including the corresponding list of subjects with individual grades
- Certificate of the passed **assessment test** of a German Studienkolleg including an overview of grades, if available.

Please note!

- **Please do not hand in any original documents because all submitted documents will later be discarded!!**
- The choice of study subject in the application form is not binding after completion of the German language course, but study subject is a required field in question 1..
Information about **foreign certificate validation** for university admission can be found at the following internet address: <http://anabin.kmk.org/> . Please note that this information does not in any way indicate any right to admission.

Only for applicants from the Peoples' Republic of China and Vietnam:

Your application will only be considered if you submit an original certificate (not a copy) from the APS (*Akademische Prüfstelle*. Academic Evaluation Centre). If you receive admission, you must submit your visa application to the APS and do not need to appear there in person. You should send your application for review and also the visa application to the responsible Academic Evaluation Centre.

5.7 How much does it cost?

Please note! For the German language program, **in addition to the application costs and the semester fee, there are additional costs for the courses and the DSH final examination.**

Application costs

UNI-ASSIST charges the following amounts for checking the documents:

- **75 Euro for the first application**
- **30 Euro for every further request (also at the CAU)**
- **For transfers from abroad:** Please add the bank transfer fees to your payment

As soon as the payment arrives at Uni-ASSIST, you will receive an e-mail confirmation that your application has been received and then processing will begin.

Please note! Your application will only be processed by Uni-ASSIST after the fees have been paid. UNI-ASSIST is not liable for transmission problems or errors. If your information is incorrect or Uni-ASSIST does not receive the amount for other reasons, we cannot process your application. You can find information on common payment methods at: <https://www.uni-assist.de/bewerben/kosten-zahlen/zahlungsoptionen/>

German language course costs

After **successful application to UNI-ASSIST** you will receive an **invitation to the placement test**. The result of the test determines your qualification for the courses and your placement level. The number of places is limited.

Participants of the language courses B2 or C1 will receive an admission for the German course on request. These courses are **subject to a fee**

Fees

For the German language courses and the DSH final examination of the German as a Foreign Language Department:

- Study preparation B2 1 semester 400.00 €
- Study preparation C1 1 semester 400.00 €
- DSH participation 150.00 €

(according to the fee schedule of CAU Kiel)

If you are accepted to the program, the fee must be paid at short notice. If you pay on time, you will be accepted as a registered student. You will receive more detailed information about the fee payment and the admission for the exam during the course.

Semester fees for one semester: see 6.1

5.8 Who can I contact?

If you have any **further questions**, please feel free to contact our staff by e-mail, telephone or during our office hours.

Please note! We ask you to read the application information carefully and to avoid asking questions by e-mail or telephone which can be answered with the help of this information. In this way, you will contribute to the rapid response of our staff to important, individual questions.

E-Mail contact for questions regarding the course content and course fees:

daf-studienvorbereitung@email.uni-kiel.de

E-mail contact: 123-hiwi@uv.uni-kiel.de

Contact by email: **Katja Scholz** kscholz@uv.uni-kiel.de

Unfortunately, we are currently unable to offer personal consultation hours.

6 Studying and living in Kiel

6.1 How much does a semester at the CAU cost?

For your first semester you will pay a semester fee of **321.50 €**. The fee includes:

- a **social fee of currently 266.50 €** (includes the state-wide semester ticket for free bus and train transportation within Schleswig-Holstein and Hamburg)
- a **registration fee of 55 €**.

Each additional semester costs 270.50 €, since the registration fee is waived.

6.2 How much do I need to live?

The cost of living varies according to the location of the university. You should therefore calculate with an amount of 853€, which you need for your living expenses and which is distributed as follows:

| | |
|---------------------------------|---------------------|
| Health insurance and social fee | ca. 80,00 € |
| Rent and utilities | ca. 280,00 € |
| Food, clothing and other needs | ca. 323,00 € |
| Course materials, books | <u>ca. 170,00 €</u> |
| Total | ca. 853,00 € |

Please note! It is absolutely necessary to secure financing for your study visit before departing for Germany. Only with proof of sufficient financing, i.e. approx. 853.00 € per month, will the German Embassy/Consulate grant you a residence permit for study purposes.

3.3 How can I find a place to live?

It is a good idea to start looking for a place to live in Kiel **as early as possible**. Information and useful links can be found at https://www.international.uni-kiel.de/en/advising-activities-services/service-information/accomodation-in-kiel?set_language=en .

A limited number of students are housed in the 14 student dormitories in Kiel. Detailed information can be found on the website of the Studentenwerk at: www.studentenwerk-s-h.de . Applications for admission to a student dormitory must be submitted in good time, i.e.

- by June 15th for the winter semester
- by January 15th for the summer semester

to the **Studentenwerk Schleswig-Holstein, Westring 385, 24118 Kiel**.

If you need further assistance on this topic, please contact our colleague Claudia Sheen:
csheen@uv.uni-kiel.de, phone: 0431 880 3715.

3.4 What kind of financial aid is available?

Please note that the CAU does not offer any scholarships of its own. All information on financial support can be found at:

https://www.international.uni-kiel.de/en/advising-activities-services/service-information/financial-assistance?set_language=en