

Refugees welcome – This is how you can study!

The International Center is pleased to hear that you are taking an interest in studying at Kiel University. In case your German language skills are not yet sufficient to commence professional studies, you will, in the following, be provided with information about how to apply and what is required for a German language course application at Kiel University. Once you have successfully finished the German course you will be able to start academic studies.

1. This is what you need for the German course:

- **German language certificate:** certificate from the Goethe Institute with the result “good” or “very good” or “Test DAF” certificate (completed at with the grade 3 at all 4 levels).
- **Curriculum vitae**, including a complete tabularly overview of the applicant’s education
- **Copy of your passport**, showing the page with your name and passport photograph
- **Payment receipt** of the uni-assist application fee
- **School leaving certificate for higher education** qualifying applicants to generally study at universities in their home country; including an overview of grades and subjects
- **University certificate** including an overview of grades and subjects in case you have already studied at a university (also include a official notarized copy of original certificates and an official notarized copy of translations)

Please do not provide any original documents due to the fact that submitted papers will be destroyed afterwards!

2. This is how you apply:

- **Attention:** If you are a registered refugee you have the possibility to apply free of charge. If you want more information about guidelines and who can apply for this offer see the link below:

<http://www.uni-assist.de/refugees.html>

Otherwise send your application via **postal mail** to UNI-ASSIST e.V. to the following address:

Christian-Albrechts-Universität zu Kiel
c/o Uni-ASSIST e.V.
D - 11507 Berlin

Furthermore, you are obligated to fill in an online application form from uni-assist. <http://www.uni-assist.de/online/>. **PLEASE NOTICE** that you are required to apply via postal mail **AND** online. Completing just one of the respective application processes will **not** lead to a successful application. Application deadline for the German course for the summer term is **February 15th** and **August 15th** for the winter term.

Uni-ASSIST charges € 75, - for verifying an application.

Your application to UNI-Assist will only be processed after receiving the payment.

This is how you pay :

Payment by TRANSFER. In order to accelerate the pre-processing of your application, please include a copy of the transfer voucher, indicating the date and the amount of the money transferred to Uni-ASSIST.

Please transfer your payments to the following Uni-ASSIST account:

Last update October 2015

Beneficiary uni-assist e.V.
International Bankcode IBAN DE62100208900019055272
BIC/SWIFT-Code HYVEDEMM488
at the Branch HypoVereinsbank
Filiale Berlin-Charlottenburg
Leibnizstrasse 100 D-10625 Berlin

For '**Purpose of Payment**' on the transfer slip, please state your :

citizenship,
date of birth (dd.mm.yyyy),
family name,
first name,
semester (e.g. WS16 or SS16)

Perhaps you have already obtained a degree in your home country which enables you to study a Master's program held in English. For the following subjects you are not required to apply via UNI-ASSIST:

LL.M, LL.M int. , Material Science, Digital Communications, Climate Physics, Environmental Management, Biological Oceanography, Marine Geoscience, Sustainability , Society and the Environment.

Concerning the subjects mentioned above you are required to apply directly at the respective faculty.

See at:

<https://www.international.uni-kiel.de/de/bewerbung-und-zulassung/zulassung/engl-internationale-master>

on the following website you can find additional master programs held in English for which you need to apply via UNI-ASSIST (like mentioned above). For these programmes you do not need any German language certificate.

3. Helpful Information

Certificate Validation:

On the following website: <http://anabin.kmk.org/> you can check self dependently if the certificates you hold are sufficient to study at Kiel University. Please click on "Schulabschlüsse mit Hochschulzugang" followed by "Suche" and choose your country. There you will be provided with a list of certificates that are valid in your country and information about what and if you are able to study.

Studienkolleg:

If your certificates are not sufficient to study at Kiel University you can visit a "Studienkolleg" in order to prepare for academic studies. Please remember that after completing the "Studienkolleg" you will still need to apply to the university.

Kiel University does not have any "Studienkolleg" the closest one is located in Hamburg.

You will find information to apply on the following website: <http://www.studienkolleg-hamburg.de/> and information about "Studienkollegs" in other cities on this website : <http://www.studienkollegs.de/>.

Your contact persons at the International Center are:

Mrs. Langner	e-mail: vlangner@uv.uni-kiel.de	Tel.: 0431 880-3718
Mrs. Koslowski	e-mail: akosloswski@uv.uni-kiel.de	Tel.: 0431 880-5330
Mrs. Scholz	e-mail: kscholz@uv.uni-kiel.de	Tel.: 0431 880 5324

Address : International Center CAU Kiel, Westring 400, D-24118 Kiel
Consulting hours of the International Center

During lecture period

Monday 13.00 -15.00 hr
Tuesday 13.00 -15.00 hr
Thursday 09.00 -12.00 hr

during semester break:

Tuesday 13.00 – 15.00 hr
Thursday 09.00 – 12.00 hr

Important web sites for foreign applicants

- International Center: information for foreign students
<http://www.international.uni-kiel.de/en>
- Important dates:
<http://www.studservice.uni-kiel.de/termine.shtml>
- Information for students: Registration, change of subject, re-registration, exmatriculation
<http://www.international.uni-kiel.de/en/studium-international-in-kiel>
- Table of courses: list of all the subjects offered at the CAU
<http://www.studservice.uni-kiel.de/sfangebot.shtml>
- Departmental student advisor:
<http://www.zsb.uni-kiel.de/studienfachberatung/index.shtml>
- Application for the German Course:
<http://www.international.uni-kiel.de/en/studium-international-in-kiel/zulassung/bewerbung-fuer-den-deutschkurs>
- University calendar of the CAU: ordered by faculties
<http://univis.uni-kiel.de/form?dsc=go&to=lec>
- German as a Foreign Language Unit (Lektorat Deutsch als Fremdsprache):
<http://www.uni-kiel.de/lektorat-daf/index-e.shtml>
- Student services: administration of dormitories etc.
<http://www.uni-kiel.de/stwsh/>
- Student´s union (ASTA):
<http://www.asta.uni-kiel.de/>
- Protestant study community (ESG): certification of copies
<http://www.esg-kiel.de/>
- University compass (HRK): table of all courses offered in Germany:
<http://www.hochschulkompass.de/en.html>
- Approval of certificates:
<http://www.kmk.org/zab/zeugnisbewertungen.html>