ERASMUS Incomings at Kiel University

Susan Brode, 880 1843, erasmus-incomings@uv.uni-kiel.de
Desiree Niezen hat ihre Veranstaltung geteilt

Gestern um 14:08

Hey guys,
I made an event for this Friday 😊 See the link below. I hope to see you on Friday!

https://www.facebook.com/events/197912044084504/?acontext=%7B%22action_history%22%3A%22%7B%5C%22surface%5C%22%3A%5C%22messaging%5C%22%2C%5C%22mechanism%5C%22%3A%5C%22attachment%5C%22%2C%5C%22extra_data%5C%22%3A%7B%7D%7D}
You are a student of one of our European Partner Universities and you would like to study at Kiel University as an ERASMUS exchange student for one or two semesters? We are looking forward to your application and hope to welcome you here soon!

The deadline for the winter semester (starting in October) is June 15th and for the summer semester (starting in April) January 15th.

Apply here

Find us on Facebook: Join the ERASMUS in Kiel group
Content

- Registration to courses
- Changes in the Learning Agreement
- Extension of your stay
- Registration to exams
- Transcript of Records
- Confirmation of Departure
Bureaucratic ABC

- **Campus Card**
  (Bus Ticket, Mensa, Library, Sport, Discount Train Tickets)
  [https://youtu.be/Nfa7xsPwl1g](https://youtu.be/Nfa7xsPwl1g)

- **Studentenbescheinigung**

- **Registration at in Town hall**  (without appointment)

  If you are living in a dorm bring your lease. If you are living in private flat / room, then bring the Wohnungsgeberbestätigung filled out from your landlord

  **12 October and 03 November 2017** in the Studiale of the Förde Sparkasse on the CAU campus, Westring 389

  The **Application for the welcome payment** can be found here:
First Steps

Visit your Departmental Coordinator (see Learning Agreement)
Finding information

Important data can be found in [http://www.uni-kiel.de/140/b/termini.shtml](http://www.uni-kiel.de/140/b/termini.shtml) (in German).

**Lecture directory**

- Faculty of Theology
- Faculty of Law
- Faculty of Business, Economics, and Social Sciences
- Faculty of Medicine
- Faculty of Arts and Humanities
- Faculty of Mathematics and Natural Sciences
- Faculty of Agricultural and Nutritional Sciences
- Faculty of Engineering
- Lehramtsprogramm für Hörer:innen aller Fakultäten
- English Language Teaching

**Business English (051088)**

**Lecturer**

Monica McCollum

**Details**

Course, 4 cred h, benoteter certificate
language of lecture is English, English language course suitable for students of all faculties
Time and place: Mon 16:15 - 17:45, LS10 - R 002; Thu 14:15 - 15:45, LS10 - R 002
from 23.10.2016 to 6.2.2017

**Fields of study**

Profil-FE ab 1

**Prerequisites / Organisational information**

Anmeldung zum Profil Fachergänzung:

Bachelorstudierende melden sich an über das Zentrum für Schlüsselqualifikationen (Zf)
Informationen hierzu: [http://www.zfs.uni-kiel.de/de/anmeldung-zu-modulen](http://www.zfs.uni-kiel.de/de/anmeldung-zu-modulen)

Zur Ermittlung ihrer Vorkenntnisse können Sie folgenden Sprachtest nutzen:

Vorkenntnisse: B 1

**Department:** Institute of English Studies
Registration to courses

For stu mail address look at your semester ticket.
Registration to courses

E-Learning an der Christian-Albrechts-Universität zu Kiel

https://lms.uni-kiel.de/dmz/

OpenOLAT
Participation in lectures without exam

If there is no examination: talk to lecturer, so you can still have a „Teilnahmeschein“.
Changes in your Learning Agreement

- Try to **hear as many courses as possible** in the first two weeks
  - Talk with your university, if you want credits for this (newly added) course
  - Talk to lecturer, if you can partake in his/her course
  - Change Learning Agreement („during the mobility“)
  - Signature from your Departmental Coordinator in Kiel
  - Upload changed LA on Online Plattform
  - Ask your university, if they need to have your changed LA
Section to be completed DURING THE MOBILITY

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

1. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME

Table C: Exceptional changes to study programme abroad or additional components in case of extension of stay abroad

<table>
<thead>
<tr>
<th>Component code (if any) at the receiving institution</th>
<th>Component title (as indicated in the course catalogue) at the receiving institution</th>
<th>Deleted component [tick if applicable]</th>
<th>Added component [tick if applicable]</th>
<th>Reason for change¹º</th>
<th>Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the student and of the sending and receiving institution responsible persons.
Try not to miss too many lectures.
Extension of your stay

• Plan your Learning Agreement for the next semester
• Only the Departmental Coordinator can sign on behalf of Kiel University

Enrolment

• You will be asked via your stu mail account to pay the fee for the next semester (online money transfer) :-:-: approx. end of December

Dorm

• You will be asked via mail from Mrs. Sheen, if you want to extend your lease
Registration to exams

• Time table for exam period (also in English available)
  http://www.studium.uni-kiel.de/de/pruefungen/terminplaene

• Examination Offices (arranged after subject)
  http://www.studium.uni-kiel.de/de/pruefungen/ba-ma/ordnungen-ba-ma
Registration to exams

Faculty of Mathematics and Natural Sciences
>>> QIS
Faculty of Agricultural and Nutritional Sciences (by document)
>>> NO QIS
Faculty of Arts and Humanities
>>> In between

If you agreed on a different exam with your lecturer, then apply by document
Registration to exams

Law
Mrs. Thies will register you

Business Administration and Economics
Mr. Laufs (BA) and Mrs. Hartz (Economics) will provide you with the application document

Medicine
Mr. Fickenscher and Mrs. Hoppe

Kiel School of Sustainability
Mr. Windhorst

German
Mr. Irsigler
If you can’t register, make sure your Departmental Coordinator knows about the courses you want to take exams in.
Transcript of Records

- In order to get credits for your courses
- Upload „Scheine“ (documents with the title of the course, your name, and grade) in Mobility Online
- If not ready before your departure: tell lecturer to send them to you or to the International Center
- Make sure, I have your current Learning Agreement, „Scheine“ and home address before you leave
Institut für Klassische Altertumskunde

Abt. Alte Geschichte

Bescheinigung

Herr

hat im Sommersemester 2016

an meinem Proseminar ‘Rom und Makedonien’ teilgenommen.

Erbrachte Leistungen: regelmäßige Anwesenheit, aktive Mitarbeit, Referat, Hausarbeit.

Note: sehr gut (1,0)

ECTS: 7


[Signature]

ENGLISCHES SEMINAR
DER UNIVERSITÄT KIEL

KIEL, den 25. 7. 2016

Matrikel-Nr: 1101010

Herr/Firma: ___________________________ hat an meinem/r

HS/PS/Übung: Englisch B2

Kurs Nr. 54314 im SSAWS 2016 teilgenommen.

Seminarbegriff: ____________________________


Gesamtnote: 2.7

[Signature]

Frederik Kleiner

Scheine
Transcript of Records
Section to be completed AFTER THE MOBILITY / Transcript of Records

RECOGNITION OUTCOMES

Name of the student
Date of birth
Erasmus Code - Home University
Study subject Deutsch
Start and end date of the study period 01.10.2015 – 29.02.2016

<table>
<thead>
<tr>
<th>Semester*</th>
<th>Component code (if any)</th>
<th>Type of course</th>
<th>Name / Position of academic teacher</th>
<th>Component title (as indicated in the course catalogue) at the receiving institution</th>
<th>Hours per week</th>
<th>Was the component successfully completed by the student? [Yes/No]</th>
<th>Number of ECTS credits</th>
<th>Receiving institution grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>WT 2015/2016</td>
<td>Lecture</td>
<td></td>
<td>Prof. Dr. Markus Hundt</td>
<td>Geschichte der deutschen Sprache</td>
<td>2</td>
<td>Yes</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>WT 2015/2016</td>
<td>Exercise</td>
<td></td>
<td></td>
<td>Deutsch MI a</td>
<td>6</td>
<td>Yes</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>WT 2015/2016</td>
<td>Seminar</td>
<td></td>
<td>Dr. Alexander Horn</td>
<td>Einführung in die deutsche Sprachwissenschaft</td>
<td>2</td>
<td>Yes</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>WT 2015/2016</td>
<td>Lecture</td>
<td></td>
<td>Prof. Michael Elmentaler</td>
<td>Einführung in die deutsche Sprachwissenschaft</td>
<td>2</td>
<td>Yes</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>WT 2015/2016</td>
<td>Seminar</td>
<td></td>
<td>Saskia Eisenhardt</td>
<td>Europa macht Schule</td>
<td>2</td>
<td>Yes</td>
<td>2,5</td>
<td></td>
</tr>
<tr>
<td>WT 2015/2016</td>
<td>Seminar</td>
<td></td>
<td>Nikolay Buck</td>
<td>Erzählungen des Realismus</td>
<td>2</td>
<td>Yes</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>WT 2015/2016</td>
<td>Seminar</td>
<td></td>
<td>Frank Tietje</td>
<td>Thomas Mann: Buddenbrooks</td>
<td>2</td>
<td>Yes</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

Total:
If you registered your courses at the examination office, it is also possible to contact examination office (via mail) and ask them to send you a Transcript of Records.

Please tell them your home address, so they can send it correctly.
Confirmation of Departure

• Come by my office before you leave, and **NOT** to your Departmental Coordinator

• Signature at the earliest **3 days before your departure** (check with my office hours)
Recommendations

Grundlagen der Existenzgründung und des strategischen Managements (5 ECTS)
Wirtschaftlich geführte Unternehmen und Einrichtungen verstehen (5 ECTS)
Intercultural Communication (5 ECTS)
Conflict Management (5 ECTS)
Communication and Presentation Skills (5 ECTS)
Self Management (5 ECTS)
Recommendations

• Doing Science (6 ECTS)

• Ausbildung zum interkulturellen Mentor (5 ECTS)

• Europa macht Schule (2,5 ECTS)
"Landeskunde" Germany: An introduction to culture, politics and economy (4 - 6 ECTS)

The students gain deeper insights into the topics of German society and culture that enable them to develop a multi-faceted fact-based presentation of Germany and the Germans. The acquired knowledge (also of action strategies) enables them to master encounter situations and to act as cultural mediators between their own and the German culture.
Lernen mal anders! Persönlichkeitsentwicklung durch gesellschaftliches Engagement 5 ECTS


In this seminar, the students learn practical key competencies. After a personal location / competence analysis, an individual project development for a social commitment and preparations for it, the students go into their practice use. This assignment is to be carried out in a non-profit organization with an hourly range of at least 40 hours, preferably in the non-lecture period.
Kompetenz und Persönlichkeit (Block) 5 ECTS

This seminar deals with competence and personality from a psychological perspective. The seminar provides basic knowledge from the areas of competence, personality and motivation. In addition, techniques are presented and applied which support the personal development and the achievement of one's own goals.
Recommendations

- German
- Business Chinese
- Business English
- English Scientific Writing
Intercultural Mentors

interculturalmentors@email.uni-kiel.de

21.10.2017 11 a.m. – 7 p.m.

Do you want to know how to

• write a seminar paper, project or assignment at a German University?
• Are you familiar with our presentation and moderation methods?
• Are you aware of different communication patterns and behavior in seminars and teamwork?

In case you wish to know more about German culture of science and the German way of studying – join us!

We are interculturally trained German and international mentors who would like to guide you individually during your first term at Kiel University.

Intercultural Mentor Program at the Keys Skills Centre
Tel: +49 (0)431 880-3343
E-Mail: stuetzer@zfs.uni-kiel.de

Save the date of our Kick-Off-Workshop!

When: 21.10.2017, 11 a.m. – 7 p.m.
Communication will be in German and English

Where: Keys Skills Centre (ZFS), Leibnizstr. 10, Room 26/27

Topics:
• Get to know each other
• Teaching methods
• Communication patterns
• Dealing with conflict management
• Your expectations, questions, wishes...
• Dates by arrangement with your mentor

If you are interested please contact
Mr. Jan Bensien
E-Mail: jbensien@uni-kiel.de
at the International Center.
• Study Buddy
• Mentor
• IC Tutors
University Sport at Kiel University

https://www.sportzentrum.uni-kiel.de/en?set_language=en

• FIZ
• Soccer
Rugby

rugbyexchange@ft-adler-kiel.de
Sportangebot

Vereine nach Sportart suchen

Sie möchten eine bestimmte Sportart ausüben, wissen aber noch nicht wo? Dann wählen Sie einfach aus der folgenden Liste ihre gewünschte Sportart aus. Wir zeigen Ihnen dann, welche Vereine diese Sportart anbieten.

Aikido
American Football
Badminton
Baseball
Basketball

http://sportverband-kiel.de/?page_id=21
Free time activities

Evangelical Church
www.esg-kiel.de

Catholic Church (KSG)
www.ksg-kiel.de

Orchestre and Singing
https://www.uni-kiel.de/campus/musikensembles.shtml
Summary

• Finding out where your courses take place
• If and how to register
• Changes in the Learning Agreement
• Extension of your stay
• Registering for exams
• Transcript of Records
Questions

Office Hour
Monday and Tuesday 1 to 3 pm
Thursday 9 to 12 am